



Costume Craftsperson – Job Description

JOB TITLE: Costume Craftsperson

ALTERNATE TITLES: Costume Crafts Technician, Crafts Artisan, Assistant Costume Craftsperson

REPORTS TO: Lead Costume Craftsperson, Costume Shop Manager, Production Manager

JOB TYPE: Seasonal, Salaried

SUPERVISES:

GENERAL JOB STATEMENT: Assist the Lead Costume Craftsperson in the creation of costume crafts for all assigned shows.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

- Interpret and create costume design to create items needed for shows, including but not limited to: hats, jewelry, footwear, armor, foam structures, mechanical costumes, puppets, masks, belts, fans, and purses.
- Fabricate patterns for craft items.
- Perform fittings with actors.
- Maintain clean and safe workspace.
- Understanding of inventory and ability to modify stock items.
- Ability to complete assigned work in timely manner with a high level of quality.
- **Any additional tasks as requested by the Lead Craftsperson, Costume Shop Manager, or the PM.**

QUALIFICATIONS AND SKILLS:

- Minimum 2 years' experience in theatrical costumes and crafts.
- Demonstrated experience with a variety of materials and crafts techniques.
- Experience with safe handling of hazardous materials and power tools.
- Ability to be fitted with and wear a respirator.