



Cutter/Draper – Job Description

JOB TITLE: Cutter/Draper

ALTERNATE TITLES:

REPORTS TO: Director of Production, Asst. Production Manager, Asst. Head of Costumes or Head of Costumes

JOB TYPE: Seasonal, Salaried

SUPERVISES: First Hands, Stitchers

GENERAL JOB STATEMENT: The Cutter/Draper is responsible for working with the Costume Designer and Head of Costumes in the construction and preparation of all assigned production costumes. Primarily, the cutter/drafter will create patterns by draping or flat patterning, cut show fabrics to the appropriate size and shape, and assist the Head of Costumes in assigning construction work to first hands and stitchers.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

- In collaboration with Head of Costumes, interpret sketches and drawings created by the Costume Designer to determine the best method of patterning and construction.
- Determine yardage for fabric and trims for the costume.
- Fabricate patterns, either by draping or flat patternmaking.
- Attend costume fittings as requested.
- Cutting and preparation of all show fabrics to be handed off to the crew for construction.
- Alter costumes as needed.
- Supervise work of First Hands and Stitchers.
- Research period, styles, and techniques necessary to complete costume to Designer specifications.
- Maintain a clean, organized, and safe work environment
- Any additional tasks as requested by the Director of Production, Asst. Production Manager, or Head of Costumes.

QUALIFICATIONS AND SKILLS:

- 2 years' in theatrical costume construction.
- Demonstrated proficiency in flat patternmaking and draping.
- Knowledge and experience in a variety of costume time periods and construction techniques.
- Tailoring and alterations experience.
- Knowledge of fabric types and their appropriate applications.
- Ability to manage a crew and to work well within a team.
- Excellent communication, organization, collaborative and interpersonal skills.
- Willingness to learn new techniques and methods in given field.