



Asst. Head of Electrics– Job Description

JOB TITLE: Asst. Head of Electrics

ALTERNATE TITLES: Asst. Head Electrician

REPORTS TO: Head of Electrics

JOB TYPE: Seasonal, Salaried

SUPERVISES: Electricians

GENERAL JOB STATEMENT: The Asst. Head of Electrics works as a member of the electrics staff and crew in hanging, focusing, and maintenance of lighting instruments as well as planning and execution of electrical projects relating to scenery, props, crafts, or otherwise. The Asst. Head of Electrics is also responsible for the networking and programming of the lighting console when needed.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

- Participate in all load-ins, load-outs, tech rehearsals, and show runs as needed.
- Networking and programming of the lighting desk and other components necessary for tech rehearsals and show runs.
- Programming the light board during tech rehearsals as needed.
- Maintain electrics shop and inventory.
- Ability to work with and lead a crew.
- In collaboration with the Head of Electrics, generate and maintain all necessary paperwork.
- Maintain a clean, organized, and safe work environment
- Any additional tasks as requested by the Director of Production or Head of Electrics.

QUALIFICATIONS AND SKILLS:

- 3 years' experience in theatrical electrics methodologies and practices.
- Knowledge of safe handling of electrical components, wiring, and testing.
- Knowledge of contemporary lighting fixtures, light board programming, power distribution, and practicals.
- Ability to manage a crew.
- Excellent communication, organization, collaborative and interpersonal skills.
- Willingness to learn new techniques and methods in given field.
- Vectorworks and Lightwright skills are a must.