



## Asst. Head of Scenic Art – Job Description

**JOB TITLE:** Asst. Head of Scenic Art

**ALTERNATE TITLES:** Asst. Scenic Charge Artist

**REPORTS TO:** Head of Scenic Art

**JOB TYPE:** Seasonal, Salaried

**SUPERVISES:** Asst. Head of Scenic Art, Scenic Artists

**GENERAL JOB STATEMENT** The Asst. Head of Scenic Art is responsible for working assisting in the day-to-day tasks within the Scenic Art Department. This includes, but is not limited to, the laying out, priming, painting, texturing, sculpting, detailing, etc. of all hard scenic items and backdrops.

### **PRINCIPAL DUTIES AND RESPONSIBILITIES:**

- Mix color based on designer renderings and color-matching based on existing pieces.
- Lead projects as assigned by Head of Scenic Art.
- Painting base, primary, and finish of all hard pieces of scenery.
- Sculpting and carving of organic foam shapes.
- Supervise and participate in laying out and painting of backdrops
- Participate in touch-up and maintenance of all completed projects.
- Organization and maintenance of workspaces and tools.
- Maintain a clean, organized, and safe workspace.
- Ability to lead and work within a group.
- Any additional tasks as requested by the Director of Production or Head of Scenic Art.

### **QUALIFICATIONS AND SKILLS:**

- Minimum 3 years' experience in scenic art methodologies and practices.
- 2-3 years' supervisory experience
- Excellent communication, organization, collaborative and interpersonal skills.
- Willingness to learn new techniques and methods in given field.