



## Head of Scenic Art – Job Description

**JOB TITLE:** Head of Scenic Art

**ALTERNATE TITLES:** Scenic Charge Artist

**REPORTS TO:** Technical Director

**JOB TYPE:** Seasonal, Salaried

**SUPERVISES:** Asst. Head of Scenic Art, Scenic Artists

**GENERAL JOB STATEMENT** The Head of Scenic Art is responsible for working with the Scenic Designer/Coordinator in the laying out, priming, painting, texturing, sculpting, detailing, etc. of all hard scenic items and backdrops. This position is also required to organize at least 1 one-hour department specific educational workshop for the apprentice program.

### **PRINCIPAL DUTIES AND RESPONSIBILITIES:**

- Collaborate with Scenic Designer and interpret design renderings.
- Mix color based on designer renderings and color-matching based on existing pieces.
- Budget materials and tools for the scenic art department per show and stay within budgetary constraints.
- Schedule paint calls as needed.
- In collaboration with Technical Director, establish a paint schedule as part of build schedule.
- Supervise and participate in creation of pounces and stencils.
- Supervise and participate in painting base, primary, and finish of all hard pieces of scenery.
- Supervise and participate in laying out and painting of backdrops either upright on a paint frame or painted flat on a stage.
- Supervise and participate in touch-up and maintenance of all completed projects.
- Organization and maintenance of workspaces and tools.
- Organize at least 1 one-hour department specific educational workshop for the apprentice program.
- Maintain a clean, organized, and safe workspace.
- Ability to lead and work within a group.
- Any additional tasks as requested by the Director of Production or Technical Director.

### **QUALIFICATIONS AND SKILLS:**

- 4 years of experience in scenic art methodologies and practices.
- 2-3 years supervisory experience.
- Ability to lead a crew.
- Advanced knowledge of fabrics and painting techniques
- Advanced knowledge of Painting tools
- Ability to work overnight.
- Excellent communication, organization, collaborative and interpersonal skills.
- Willingness to learn new techniques and methods in given field.