

Assistant Technical Director - Deck - Job Description

JOB TITLE: Assistant Technical Director

ALTERNATE TITLES: Deck ATD, Deck Manager,

REPORTS TO: Technical Director, Director of Production, Asst. Production Manager

JOB TYPE: Seasonal, Salaried

SUPERVISES: Deck Crew

GENERAL JOB STATEMENT: The Assistant Technical Director is responsible for assisting the Technical Director in the implementation and supervision of the execution of the scenic load-in and load-out for all the productions. As the Deck ATD, this position also acts as the Run Crew Head for all performances and tech rehearsals.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

- Assist Technical Director in maintaining safety standards during stage operations.
- Assist Technical Director in management of load-in, tech, and strike for all shows, giving detailed instructions to the deck crew of interns and IATSE stagehands.
- Assist the TD in coming up with well thought-out load-in, load-out, and changeover plans in conjunction with other Department Heads.
- Act as Run Crew Head for all tech rehearsals and performances.
- Maintain all deck equipment as needed.
- Maintain a clean, organized, and safe work environment.
- Any additional tasks as requested by the Technical Director, Director of Production.

QUALIFICATIONS AND SKILLS:

- 3 years' experience as a Technical Director or Assistant Technical Director.
- Excellent communication and interpersonal skills.
- Ability to lead and supervise a crew.
- Ability to read and comprehend technical drawings/schematics and disseminate information as needed.
- Time management, adaptability, reorganizing, and planning while working under pressure.
- Knowledge of automation, flying systems, special effects, or any other cross-disciplinary knowledge is a plus.
- Excellent communication, organization, collaborative and interpersonal skills.
- Willingness to learn new techniques and methods in given field.