

Assistant Head of Scenic Art – Job Description

JOB TITLE: Asst. Head of Scenic Art

ALTERNATE TITLES: Asst. Scenic Charge Artist

REPORTS TO: Head of Scenic Art, Director of Production, Technical Director

JOB TYPE: Seasonal, Salaried

SUPERVISES: Asst. Head of Scenic Art, Scenic Artists

GENERAL JOB STATEMENT The Asst. Head of Scenic Art is responsible for working assisting in the day-to-day tasks within the Scenic Art Department. This includes, but is not limited to, the laying out, priming, painting, texturing, sculpting, detailing, etc. of all hard scenic items and backdrops.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

- Mix color based on designer renderings and color-matching based on existing pieces.
- Lead projects as assigned by Head of Scenic Art.
- Participate and lead other artists in all painting phases, (starching, base, cartooning, primary, and finish) of all hard pieces of scenery.
- Participate and lead other artists in the sculpting and carving of scenic elements out of various materials (foam, cardboard, clay, etc.).
- Supervise and participate in laying out and painting of backdrops
- Participate in touch-up and maintenance of all completed projects.
- Organization and maintenance of workspaces and tools.
- Maintain a clean, organized, and safe workspace.
- Ability to lead and work within a group.
- Any additional tasks as requested by the Head of Scenic Art, Director of Production, or Technical Director.

QUALIFICATIONS AND SKILLS:

- Minimum 3 years' experience in scenic art methodologies and practices.
- 2-3 years' supervisory experience
- Excellent communication, organization, collaborative and interpersonal skills.
- Willingness to learn new techniques and methods in given field.