

Head of Scenic Art – Job Description

JOB TITLE: Head of Scenic Art

ALTERNATE TITLES: Scenic Charge Artist

REPORTS TO: Director of Production, Asst. Production Manager, Technical Director

JOB TYPE: Seasonal, Salaried

SUPERVISES: Asst. Head of Scenic Art, Scenic Artists

GENERAL JOB STATEMENT The Head of Scenic Art is responsible for working with the Scenic Designer/Coordinator in the laying out, priming, painting, texturing, sculpting, detailing, etc. of all hard scenic items and backdrops.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

- Collaborate with Scenic Designer and interpret design renderings.
- Budget materials and tools for the scenic art department per show and stay within budgetary constraints.
- Mix color based on designer renderings and color-matching based on existing pieces.
- In collaboration with Technical Director, establish a paint schedule as part of build schedule, detailing when scenic units will be complete to come to the paint deck.
- Coordinate with Head of Scenic Construction and TD any labor assistance to move scenery in and out of the paint deck that is needed.
- Supervise and participate as needed in creation of pounces and stencils.
- Supervise and participate in all painting phases, (starching, base, cartooning, primary, and finish) of all hard pieces of scenery.
- Supervise and participate in sculpting and carving of scenic elements out of various materials (foam, cardboard, clay, etc.).
- Supervise and participate in as needed laying out and painting of backdrops either upright on a paint frame or painted flat.
- Supervise and participate in touch-up and maintenance of all completed projects.
- Schedule paint calls as needed in coordination with the DOP and TD for on stage touch ups.
- Organization and maintenance of workspaces and tools.
- Maintain a clean, organized, and safe workspace.
- Ability to lead and work within a group.
- Any additional tasks as requested by the Director of Production or Technical Director.

QUALIFICATIONS AND SKILLS:

- 4 years' experience in scenic art methodologies and practices.
- 2-3 years supervisory experience.

- Ability to lead a crew.
- Advanced knowledge of fabrics and painting techniques
- Advanced knowledge of Painting tools
- Excellent communication, organization, collaborative and interpersonal skills.
- Willingness to learn new techniques and methods in given field.